



**PALM BAY POLICE AND FIREFIGHTERS' PENSION PLAN**

[www.pbpfpf.org](http://www.pbpfpf.org)

Robert J. Conlan Professional Center  
1501 R. J. Conlan Blvd., NE, Suite 240 - Palm Bay, Florida 32905  
***50<sup>th</sup> Anniversary ~ Fund Established May 2, 1974***

Regular Meeting 24-10  
Friday, October 4, 2024-9:00 A.M.

**CALL TO ORDER:**

**ROLL CALL:**

**OATH OF OFFICE:**

1. To be administered to Mr. Timothy W. Lancaster, 5<sup>th</sup> Trustee Appointee

**AGENDA REVISIONS:**

**ADOPTION OF MINUTES:**

\*September Regular Minutes 24-09

**NOMINATION AND APPOINTMENT OF BOARD CHAIRMAN, VICE CHAIRMAN,  
AND SECRETARY: By the Board of Trustees**

1. By the Board of Trustees

**CONSENT AGENDA:**

**There will be no separate discussion on those items listed under Consent Agenda (indicated with asterisks (\*)). They will be enacted by the Board of Trustees by one motion. If discussion is desired by the Board, that item will be removed from the Consent Agenda by the Board and will be considered in the order that it appears on the agenda.**

**FOSTER AND FOSTER, INC. AT 9:15 A.M.:**

1. Mr. Patrick Donlan, Actuary, Foster and Foster Inc.
  - a. Assumption Rate
  - b. Annual Required Contribution
  - c. State Funding

**OLD BUSINESS:**

1. Palm Bay Professional Firefighters, IAFF, Local 2446 Negotiations
2. Fraternal Order of Police Negotiations
3. Board Employee Policy Review
4. Annual Review of Samantha Bertolini
5. Annual Review of Alice Tabares
6. Annual Review of Patricia Lindsay
7. Audit

**NEW BUSINESS:**

- \*1. Warrants for Payment
  - a. Truist Commercial Checking Account-\$1,211.08-Reimbursement to the Truist Commercial Checking Account for Auto Pay for Timothy Lancaster's VISA
  - b. Truist Commercial Checking Account-\$1,211.08-Reimbursement to the Truist Commercial Checking Account for Auto Pay for James Brock's VISA
  - c. Truist Commercial Checking Account-\$1,211.08-Reimbursement to the Truist Commercial Checking Account for Auto Pay for Patricia Lindsay's VISA
  - d. Truist Commercial Checking Account-\$1,211.08-Reimbursement to the Truist Commercial Checking Account for Auto Pay for Alice Tabares' VISA
  - e. Truist Commercial Checking Account-\$1,211.08-Reimbursement to the Truist Commercial Checking Account for Auto Pay for Mary Taglia-Polak's VISA
- \*2. New Plan Member Applications; Member Beneficiary Changes; Pre-Retirement\Death Benefit Option Selection Forms; Member Retirement Beneficiary Forms; and DROP Beneficiary Designations

3. Office Business
  - a. Equipment Upgrades and Purchases
  - b. Employee VISA Invoice Review for August
  - c. Upcoming Events-Educational Opportunities
  - d. Office Security
  - e. Affidavits
  - f. Forms for approval
4. FPPTA Review
5. Open Enrollment City of Palm Bay
6. Disability Applicant Christina Martin
- \*7 Application for Retirement and Entry into the DROP-Firefighter John Ringleb

**INPUT FROM ACTIVE AND RETIRED PLAN MEMBERS:**

**INPUT FROM THE PUBLIC:**

**ADJOURNMENT:**

**If an individual decides to appeal any decision made by the Board of Trustees with respect to any matter considered at this meeting, a record of the proceedings will be required and the individual will need to ensure that a verbatim transcript of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based (FS 286.0105). Such person must provide a method for recording the proceedings verbatim.**

**In accordance with the Americans with Disabilities Act, persons needing special accommodations for this meeting shall, at least 48 hours prior to the meeting, contact the Pension Office at (321) 724-8877 or Florida Relay System at 711.**

**This meeting may be conducted by means of or in conjunction with communications media technology, specifically a telephone conference call. The location, Robert J. Conlan Professional Center, 1501 R. J. Conlan Boulevard, NE, Suite 240, (corner of Palm Bay Road East & Robert J. Conlan Boulevard, 2<sup>nd</sup> Floor of the R.J. Conlan Professional Center) Palm Bay, Florida 32905, which is open to the public, shall serve as an access point.**